

# Deck Permit Submittal Documents

## Required Documents:

1. Building Permit Application
2. Deck Plan Details (*separate document, part of required submittals*)
3. Building Plans
4. Site Plan

**NOTE:** All permit application documents should be turned in at the same time, otherwise partial submittals can often cause delays in the plan review process.

**Building Permit Application:** Describe proposed work, site location, contractor and owner contact information, contractor state license number, valuation estimate, signature and date.

**Deck Plan Details Form:** Fill out completely as part of the submittal package.

**Building Plans:** Show in detail the extent of proposed work to include locations of posts, footings, beams, stairs, house cantilever if used and direction of floor joists.

**Site Plan:** Show 1) how deck is oriented and attached to house, 2) distances to side and rear lot lines, septic tanks, drain field and well.

**License Requirements:** Applicants must be property owner or Licensed Contractor.

**State Building Code Information:** The MN State Residential Code that regulates the construction of decks can be viewed on the Department of Labor and Industry web site.

